

THE SPEECH EVALUATION TEMPLATE - 1. Collect, 2. Select, 3. Structure, 4. Deliver!

Speaker: _____ Project: _____ Date: _____

 Commendations:

 Recommendations:

Opening: < 30 sec.	
 "What did you like?" <60 sec	 "How can speaker improve?" < 90 sec
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Closing: < 30 sec. Summary + Uplifting message	